



## ASHOK ALCO-CHEM LIMITED

Regd. Office: 104, Venkatesh Chambers, 1<sup>st</sup> Floor,  
Ghanshyam Talwatkar Marg, Fort, Mumbai 400 001.  
Tel: 022-61446900/01 Fax: 022-66104355. CIN: L24110MH1992PLC069615  
Email: info@ashokalcochem.com; Website: http://www.ashokalcochem.com

### NOTICE OF 25<sup>TH</sup> ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that:-

1. The 25<sup>th</sup> Annual General Meeting (AGM) of the Company will be held on Friday, September 22, 2017 at 11.00 a.m. at Babasaheb Dahanukar Sabhagriha, Maharashtra Chamber of Commerce, Oricon House, 6<sup>th</sup> Floor, 12, K. Dubhash Marg, Kala Ghoda, Fort, Mumbai – 400001 to transact the business as set out in the notice convening the said AGM. The copy of the Annual Report 2016-17, *inter-alia*, containing the Notice of 25<sup>th</sup> AGM, Directors' Report, Auditors' Report, Audited Standalone and Consolidated Financial Statements for the Financial Year ended March 31, 2017 and Attendance Slip & Proxy Form, has been sent on August 29, 2017 by electronic mode to all the members whose e-mail addresses are registered with the Company / Depository Participants (DPs) for communication purpose. Physical copy of the said Annual Report will be supplied to members, as and when requested. For Members, who have not registered their e-mail addresses, physical copy of the said Annual Report has been dispatched on August 29, 2017 by the permitted mode. In case of non-receipt of the Annual Report by any member, a copy of the same can be obtained by writing to the Company at info@ashokalcochem.com or by downloading it from the Company's website www.ashokalcochem.com.
2. The Register of Members and Share Transfer Books of the Company will remain closed from Monday, September 18, 2017 to Friday, September 22, 2017 (both days inclusive) for the purpose of AGM.
3. In terms of and in compliance with the provisions of section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is hereby informed that:
  - a) The members may cast their vote by electronic means, for all the items of business as set out in the Notice convening 25<sup>th</sup> AGM, through remote e-voting services provided by National Securities Depository Limited (NSDL);
  - b) The remote e-voting shall commence on Tuesday, September 19, 2017 at 9:00 a.m.;
  - c) The remote e-voting shall end on Thursday, September 21, 2017 at 5:00 p.m.;
  - d) Members holding shares in physical form or in dematerialized form, as on cut-off date i.e. Saturday, September 16, 2017 may cast their vote electronically;
  - e) Any person who acquires shares and becomes a member of the Company after the date of dispatch of the notice and holding shares as on the cut-off date i.e. Saturday, September 16, 2017 may obtain login ID and password by sending a request at evoting@nsdl.co.in or to the Registrar and Share Transfer Agent viz., Link Intime India Private Limited, C-101, 247 Park, L. B. S. Marg, Vikhroli (West), Mumbai - 400 083 or by sending an email to mt.helpdesk@linkintime.co.in. However, if such member is already registered with NSDL for remote e-voting, he/she/it can use the existing login id and password for casting the vote;
  - f) It is further informed that:
    - (i) the remote e-voting module shall be disabled by NSDL for voting after the end of remote e-voting period;
    - (ii) the Company shall provide the facility for voting by Ballot at the AGM for all those members who shall be present at the AGM but have not casted their votes by availing the remote e-voting facility;
    - (iii) a member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again in the Meeting; and
    - (iv) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by depositories as on the cut-off date i.e. Saturday, September 16, 2017 shall only be entitled to avail the facility of remote e-voting as well as voting in the AGM.
  - g) The Notice of AGM and the Annual Report for the financial year ended March 31, 2017 is available on the Company's website www.ashokalcochem.com and on the NSDL's website www.evoting.nsdl.com;
  - h) Members may address the grievance connected with remote e-voting facility to the following official of NSDL:

Name: Ms. Pallavi Mhatre  
Designation: Assistant Manager  
Office Address: National Securities Depository Ltd.,  
Trade World, 4<sup>th</sup> Floor, Kamala Mills Compound,  
Senapati Bapat Marg, Lower Parel  
Mumbai – 400 013  
Telephone: 1800-222-990  
Email: evoting@nsdl.co.in

By order of the Board of Directors  
For Ashok Alco-Chem Limited

sd/-  
Seema Gangawat  
Company Secretary & Compliance Officer

Place: Mumbai  
Date: August 31, 2017